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To whom it may concern,

This letter is to recommend Jessica Alsayegh for a position at your company. In the year and a half that Jessica worked for us at Mad Science of Chicago, she was always reliable, self-directed and had excellent communication skills. In addition, Jessica was a pleasure to work with and all her co-workers as well as customers and children she worked with enjoyed spending time with her and passed on compliments on her work.

During her time at Mad Science, Jessica was responsible for scheduling programs both with schools and individual customers and assuring that programs ran successfully. She would coordinate information between customers and Mad Science employees who were completing the program, and follow up to make sure the programs ran well.

Overall, Jessica was an excellent employee who I am sure will be successful in your position.

Elena Lojo
Former owner – Mad Science of Chicago